



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Culture and Arts Commission February 18, 2016

1. **CALL TO ORDER/ROLL CALL:** Chair Parker called the meeting of the Culture and Arts Commission to order at 6:30 p.m. Commissioners present: Chair Parker, George, Rosman Koodrin, Livengood, Madden, and Tobin. Commissioner Absent: Gamble. Staff: Burns and Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner George led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** MSC Rosman Koodrin/Madden for approval of the agenda. Approved unanimously.
4. **APPROVAL OF MINUTES:** MSC Madden/Rosman Koodrin to approve the minutes submitted with the corrections to the spelling of the name for Daly City Council member, Carol Klatt, and the correction of the spelling for Lions Club. Approved unanimously.
5. **PUBLIC COMMENT:** Judith Puccini, member of the Society of Western Arts, attended to announce that they were hosting an art exhibit for Capuchino High School and were hoping to get help in funding from the Culture and Arts Commission. They are requesting \$450 to present prizes and hold a reception for the art students. Director Burns told the Commission she would go back and research if funding assistance could be provided from the fund and will respond back to the Commission at its March meeting.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Review and Accept Culture and Arts Commission Bylaws – Commissioner Tobin asked if they could have a better provision for absenteeism. Director Burns replied that it was standardized for all Commissions and Boards within the City. Commissioner George asked for clarification on the Bylaw that requires Commissioners to be residents of San Bruno and Director Burns said that she would look into it and report back in March. The Commission agreed to continue this item to its March meeting.
 - b. Discussion Regarding Future Art Projects – Director Burns requested the Commission to discuss ideas for future art projects so that a new initiative could be developed. Commissioner Parker suggested going to local companies such as YouTube to help fund an art center within the City. Commissioner Tobin

proposed light installations on top of local buildings that could be viewed at night. Commissioner Madden suggested displays of art on Sneath Lane. Commissioner Rosman Koodrin recommended a public art project that would involve residents getting involved in the painting process. Commissioner Tobin asked if the art inspiration plaque had been placed on the Remembrance Sculpture at City Park and Director Burns replied that she would verify and get back to the Commission. Commissioner Livengood recommended the Commission view the Mural at the American Legion Hall and that she trying to generate more publicity for it.

8. UNFINISHED BUSINESS:

- a. Oral Report Update on Centennial Mosaic Mural Art Project Installation – Director Burns let the Commission know that installation of the Mural had started on Thursday, February 18. Completion is estimated by the end of February or early March and that she is discussing a date for the dedication ceremony with the City Manager. Director Burns will inform the Commission when the project is complete and when they set a date for the dedication. Commissioner Tobin asked if there had been extra costs in relation to the installation of the mural and Director Burns replied that once the installation was complete she would update the Commission on the extra cost and where it would be budgeted from. Council Member Medina suggested that the dedication for the Centennial Mural be held at the American Legion Hall because of the close proximity and to get publicity for both the Mural and Hall. Director Burns told the Commission that she had been in contact with an artist to provide maintenance on the murals in Centennial Park because they were in need of some restoration work estimated between \$10,000 and \$15,000. She would be bringing it to the March agenda with more information for the Commission to discuss.

9. EXCLUDED CONSENT: None.

10. ITEMS FROM STAFF: None.

11. PUBLIC COMMENT: None.

12. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS: Commissioner Rosman Koodrin announced that the California Writer's Club was celebrating their 50th Anniversary on Saturday, February 20. She also passed out a handout with the guidelines and entry dates for the annual Literary Stage contest.

13. ADJOURNMENT: With no other business to be conducted, **Chair Parker** adjourned the meeting at 7:50 p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno